

Guidelines For Mark Book Entry And Assessment for Classes III–XII Session 2025-26

Based on circular No.

DE 5/212/Exam/16-17/Part-1/717-727

DE 5/212/Exam/Part-1/365-374

PATTERN OF EXAMINATION

CLASS III, IV AND V (2025-26)

- **ACADEMIC SESSION FOR CLASS V WILL HAVE ASSESSMENTS AS MID TERM EXAMINATION (SEPTEMBER) AND ANNUAL EXAMINATION (FEBRUARY).**
- **REGULAR ASSESSMENT OF A STUDENT OF CLASS V WILL BE DONE THROUGHOUT THE ACADEMIC SESSION AS PER THE WEIGHTAGE OF MARKS GIVEN BELOW:**

FOR MID-TERM EXAM AND FINAL EXAM:

INTERNAL ASSESSMENT: 30 MARKS

PEN AND PAPER TEST: 50 MARKS (DURATION 2 HOURS) TOTAL: 80 MARKS (50+30)

FOR OVERALL ASSESSMENT:

INTERNAL ASSESSMENT: 30 MARKS

WEIGHTAGE OF MID-TERM EXAM: 20

MARKS WEIGHTAGE OF FINAL EXAM: 50

MARKS TOTAL: 100 MARKS (30+20+50)

❖ PROMOTION TO THE NEXT CLASS WILL BE BASED ON OVERALL ASSESSMENT

PATTERN OF EXAMINATION

VI TO VIII (2025-26)

- **ACADEMIC SESSION FOR CLASSES VI TO VIII WILL HAVE ASSESSMENTS AS MID-TERM EXAMINATION (SEPTEMBER) AND ANNUAL EXAMINATION (FEBRUARY)**
- **REGULAR ASSESSMENT OF A STUDENT OF CLASSES VI TO VIII WILL BE DONE THROUGHOUT THE ACADEMIC SESSION AS PER THE WEIGHTAGE OF MARKS GIVEN BELOW**

FOR MIDTERM EXAM & FINAL EXAM:

INTERNAL ASSESSMENT: 30 MARKS

**PEN AND PAPER TEST: 60 MARKS (DURATION 2 HOURS 30 MINUTES) TOTAL:
90 MARKS (60+30)**

FOR OVERALL ASSESSMENT INTERNAL

ASSESSMENT: 30 MARKS

WEIGHTAGE OF MID-TERM EXAM: 20 MARKS

WEIGHTAGE OF FINAL EXAM: 50 MARKS

TOTAL: 100 MARKS (30+20+50)

- ❖ **PROMOTION TO THE NEXT CLASS WILL BE BASED ON OVERALL ASSESSMENT.**

PARAMETERS OF INTERNAL ASSESSMENT-30

MARKS (FIRST TERM & SECOND TERM)

III TO VIII

- I. PERIODIC TESTS – 05 MARKS**
- II. SUBJECT ENRICHMENT ACTIVITIES – 05 MARKS**
- III. MULTIPLE ASSESSMENTS – 05 MARKS**
- IV. PORTFOLIO – 05 MARKS**
- V. PROJECT-BASED ACTIVITIES – 05 MARKS**
- VI. ATTENDANCE OF THE STUDENT – 05 MARKS**

PERIODIC TESTS/UNIT TESTS **III TO VIII**

THREE PERIODIC TESTS/UNIT TESTS OF 20 MARKS WILL BE CONDUCTED AT THE SCHOOL LEVEL IN A ZERO PERIOD IN THE MONTH OF **JULY, NOVEMBER AND JANUARY.**

20 MARKS TO BE REDUCED TO 5 MARKS.

SUBJECT ENRICHMENT ACTIVITIES

III TO VIII

The child shall be engaged in activities based on the content that connects different areas of knowledge, application and values with their own lives and the world around them.

The Assessment under this is done as follows:

Participation in Special Assemblies	Mock Activities like Mock Election/ Parliament	Mock Youth Olympiads
Theater/ Dramatics	Dance/Drama	Community Service/Creating Awareness
Debate/ Declamation	Art Exhibition	Poetry Recitation/ Writing
Role play	Quiz	Visual Arts/Displays
Sketching	Poster Making	Posters
Bulletin Boards Presentation	Fun with science Activities	Any other Activity

MULTIPLE ASSESSMENTS

III TO VIII (2025-26)

The Assessment under this can be done as follows:

- Observations
- Oral
- tests/Quizzes
- Individual or
- Group
- Work
- Class Discussion
- Field work
- Concept maps
- Exit Cards
- Graphic organizers
- Visual Expressions
- Listening and Speaking Skills

PORTFOLIO

III TO VIII (2025-26)

- i. Assessment will include self and peer assessment among others like the achievement of students in the subject, reflections, narrations etc.
- ii. Portfolio holds the performance records and documents which represent a collection of their learning achievements.

Participation in Special Assemblies	Dance/Drama	Community Awareness	Service/Creating
Theatre/ Dramatics	Volunteer Work	Visit to historical place/ Monuments and to make documentaries/ Write reports	

Role play	Participation in School Function	Wall Magazine
Nukad Natak	Designing Magazine/ Writing	School Creating
Bulletin Boards Presentation	Art Exhibition	Photography & Photoshop
Surveys/Interviews	Excursion	Exploration
		Any other Activity related to subjects

ATTENDANCE OF STUDENT
(ASSESSMENT OF REGULARITY III TO VIII: 2025-26)

Attendance Range in Percentage	Marks
96 -100	5
91- 95	4
86 – 90	3
81- 85	2
76 - 80	1
Up to 75	NIL

The fraction of attendance will be rounded off as per the mathematical formula in all the cases for example 78.1 – 78.4 will be rounded off to 78.0 and 78.5 – 78.9 will be rounded off to 79.0.

PROJECT-BASED

ACTIVITIES III TO VIII

Project Based Activities provide ~~an opportunity~~ **(2025-26)** for students to engage deeply with the targeted content with a focus on long-term retention. These activities facilitate the development of key skills like Identification of Problems, Logical Thinking, Creativity, Inference Making and Problem-Solving.

Theatre/ Dramatics	Dance/Drama	Quilling Arts
Debate/ Declamation	Volunteer Work	Exploration
Culinary Art	Quiz	Clay Modelling
Role play	Visual Arts/Displays	Sketching
Creating Art using Waste material	Creating Slide Show/PPTs	Any other Activity

COMPILATION OF MARKS FOR THE OVERALL RESULT WILL BE DONE AS PER THE WEIGHTAGE OF MARKS GIVEN IN THE TABLE:

INTERNAL ASSESSMENT/THEORY EXAM	DESCRIPTION	WEIGHTAGE OF MARKS
Internal Assessment	Periodic Test/ Unit Test	5 (Average of best of two)
Internal Assessment	Subject Enrichment	5 (Best of T I & T II)
Internal Assessment	Multiple Assessment	5 (Best of T I & T II)
Internal Assessment	Portfolio	5 (Best of T I & T II)
Internal Assessment	Attendance	5 (Total)
Internal Assessment	Project Based Activities	5 (Best of T I & T II)
Mid Term Exam & Final Exam	Theory (Pen Paper Test)	Mid Term- 20 Final Exam- 50
	Total	100

COMPONENTS OF QUESTION PAPER (CLASS III - V)

- SYLLABUS OF CLASS V WILL BE SEPARATE FOR BOTH THE TERMS.
- **THE QUESTION PAPERS FOR THE MID-TERM EXAMINATION WILL BE SET OUT OF THE FIRST TERM SYLLABUS.**
- **THE QUESTION PAPERS FOR THE FINAL TERM WILL BE SET OUT OF THE SECOND TERM SYLLABUS.**
- THE QUESTION PAPERS FOR CLASS V WILL BE PROVIDED IN THE FORM OF BOOKLETS ALONG WITH SPACE GIVEN FOR WRITING THE ANSWERS IN THE BOOKLET ITSELF.

TERM EXAM	TOTAL MARKS	DURATION	COMPETENCY BASED QUESTIONS	OBJECTIVE TYPE QUESTIONS	SHORT ANSWER/ LONG ANSWER QUESTIONS
MID- TERM	50 MARKS	2 HOURS	20 MARKS	10 MARKS	20 MARKS
ANNUAL	50MARKS	2 HOURS	20 MARKS	10 MARKS	20 MARKS

COMPONENTS OF QUESTION PAPERS VI TO VIII

Term Exam	Total Marks of QP	Duration	Competency Based Questions in the form of MCQs, Case Based Questions, Source Based Integrated Questions or any other similar types (40%)	Objective Type Questions (20%)	Short Answer/ Long Answer Questions (40%)
Mid Term Exam	60	2:30 Hrs	24	12	24
Annual Exam	60	2:30 Hrs	24	12	24

Question papers for the Mid Term Examinations will be set on the syllabus of the FIRST TERM.

Question papers for the Annual Examinations will be set out of the WHOLE SYLLABUS covered in FIRST TERM AND SECOND TERMS.

CO-SCHOLASTIC AREAS: III-VIII

Schools shall promote co-curricular areas for the holistic development of the students, these activities will be graded on a 3-point scale (A to C).

A=Outstanding

B=Very Good

C=Fair

Co-Scholastic Areas are to be assessed on the following parameters:

- i. Discipline
- ii. Physical Education
- iii. Work Education/SUPW
- iv. Art
- v. Social and Emotional Skills
- vi. Indian Music
- vii. Western Music
- viii. Dance
- ix. ICT

PATTERN OF EXAMINATION **CLASS IX (2025-26)**

- **ACADEMIC SESSION FOR CLASS IX WILL HAVE ASSESSMENTS AS MID TERM EXAMINATION (SEPTEMBER) AND ANNUAL EXAMINATION (FEBRUARY).**
- **REGULAR ASSESSMENT OF A STUDENT OF CLASS IX WILL BE DONE THROUGHOUT THE ACADEMIC SESSION AS PER THE WEIGHTAGE OF MARKS GIVEN BELOW:**

Periodic Test I ,II & III(July, November & January: 20 marks (45 Minutes))

FOR MID-TERM EXAM AND ANNUAL

EXAM: INTERNAL ASSESSMENT: 20 MARKS

PEN AND PAPER TEST: 80 MARKS (DURATION 3 HOURS)

TOTAL: 100 MARKS (20+80)

AI (PRACTICAL: 50 MARKS & THEORY: 50 MARKS)

- **FOR OVERALL ASSESSMENT:**
- **INTERNAL ASSESSMENT: 20 MARKS**
- **WEIGHTAGE OF MID-TERM EXAM: 30 MARKS**
- **WEIGHTAGE OF FINAL EXAM: 50 MARKS**
- **TOTAL: 100 MARKS (20+30+50)**
- **AI: PRACTICAL: 20 MARKS (MT) + 30 MARKS (FT)**
- **THEORY: 20 MARKS (MT) + 30 MARKS (FT)**
- **TOTAL: 100 MARKS**

❖ PROMOTION TO THE NEXT CLASS WILL BE BASED ON OVERALL ASSESSMENT.

PATTERN OF EXAMINATION
CLASS X (2025-26)

MID-TERM EXAM (SEPTEMBER), PRE- BOARD (NOVEMBER) &
MODEL EXAMINATION (JANUARY):

INTERNAL ASSESSMENT: 20 MARKS

THEORY: 80 MARKS

TOTAL: 100 MARKS

AI: PRACTICAL: 50

THEORY: 50

TOTAL: 100 MARKS

BOARD EXAMINATION (CONDUCTED BY CBSE)

PARAMETERS OF INTERNAL ASSESSMENT IX AND X

1. PEN AND PAPER TEST: 5 MARKS
2. PORTFOLIO: 5 MARKS
3. MULTIPLE ASSESSMENTS: 5 MARKS
4. SUBJECT ENRICHMENT ACTIVITIES: 5 MARKS

PEN AND PAPER TEST:

Periodic assessments will be conducted at the school level. These assessments tend to follow a pattern which is quite similar to the final examination. 20 marks to be reduced to 5 marks.

PORTFOLIO:

Portfolios be an extension of the notebooks developed subject wise which include the class work and homework assignments that would help evaluate learners' progress.

MULTIPLE ASSESSMENTS

Multiple assessment is aimed at evaluating the performance of the learner more comprehensively and provides teachers the flexibility to use multiple techniques to assess learners. The techniques can be:

- Observation
- Oral test
- Individual and group work
- Class discussion
- Field work
- Concept maps
- Visual representations etc.

SUBJECT ENRICHMENT ACTIVITIES

These are subject specific activities aimed at enrichment of the understanding and skill development.

- For languages:

Activities conducted under subject enrichment should aim at equipping the learner to develop effective speaking and listening skills.

- For Mathematics:

The listed laboratory activities and projects as given in the prescribed publications of CBSE/NCERT.

- For Science:

Practical works / activities as prescribed by CBSE.

- For Social Science

Map and Project work as prescribed by CBSE in the curriculum.

CO- SCHOLASTIC ACTIVITIES

IX & X

- Health and Physical Education which includes work experience
- Art Education

FIVE-POINT GRADING FOR CO-SCHOLASTIC:

GRADE	CONNOTATION
A	Exemplary
B	Proficient
C	Developing
D	Emerging
E	Beginner

**COMPILATION OF MARKS FOR THE OVERALL RESULT WILL BE
DONE AS PER THE WEIGHTAGE OF MARKS GIVEN IN THE TABLE
CLASS IX**

INTERNAL ASSESSMENT/THEORY EXAM	DESCRIPTION	WEIGHTAGE OF MARKS
Internal Assessment	Periodic Test/ Unit Test	5 (Average of best of two)
Internal Assessment	Subject Enrichment	5 (Best of T I & T II)
Internal Assessment	Multiple Assessment	5 (Best of T I & T II)
Internal Assessment	Portfolio	5 (Best of T I & T II)
Mid Term Exam & Final Exam	Theory (Pen Paper Test)	Mid Term- 30 Final Exam- 50
	Total	100
AI	Practical	Mid Term- 20 Final Exam- 30
AI	Theory (Pen Paper Test)	Mid Term- 20 Final Exam- 30
	Total	100

PATTERN OF EXAMINATION

CLASS XI (2025-26)

- **ACADEMIC SESSION FOR CLASS XI WILL HAVE ASSESSMENTS AS MID TERM EXAMINATION (SEPTEMBER) AND ANNUAL EXAMINATION (FEBRUARY).**
- **REGULAR ASSESSMENT OF A STUDENT OF CLASS XI WILL BE DONE THROUGHOUT THE ACADEMIC SESSION AS PER THE WEIGHTAGE OF MARKS GIVEN BELOW:**

Periodic Test I ,II & III(July, November & January: 20 marks (45 Minutes))

MID TERM EXAM: 3 Hours

Practical: 20 /30 Marks

Theory: 80/70 Marks

Total: 100 Marks

FINAL EXAM: 3 Hours

Practical: 20 /30 Marks

Theory: 80/70 Marks

Total: 100 Mark

FOR OVERALL ASSESSMENT:

Weightage of Mid Term exams (Theory & Practical) and Final exams (Theory & Practical) to be taken.

❖ **PROMOTION TO THE NEXT CLASS WILL BE BASED ON OVERALL ASSESSMENT.**

PATTERN OF EXAMINATION CLASS XII (2025-26)

PERIODIC TEST (JULY) : 20 MARKS, 45 MINUTES

- MID TERM EXAM (SEPTEMBER): 3 HOURS
PRACTICAL : 20/30 MARKS
THEORY : 80/70 MARKS
TOTAL: 100 MARKS
- PRE-BOARD EXAM (NOVEMBER) & MODEL EXAM (JANUARY)
PRACTICAL: 20/30 MARKS
THEORY : 80/70 MARKS
TOTAL: 100 MARKS
- BOARD EXAMINATION (CONDUCTED BY CBSE)

The format of the question paper for classes IX to XII will be based on the sample papers released by CBSE and the duration of the examination will be 3Hours.

COMPILATION OF MARKS FOR THE **OVERALL RESULT WILL BE
DONE AS PER THE WEIGHTAGE OF MARKS GIVEN IN THE TABLE
CLASS XI**

SUBJECTS AND TYPE OF ASSESSMENTS	MID TERM EXAM (weightage)	ANNUAL EXAM (weightage)	TOTAL	TOTAL MARKS
Subjects involving Practical	Theory: 20 Practical: 10	Theory: 50 Practical : 20	Theory : 70 Practical: 30	100
Subjects involving Practical/ Project/Internal Assessment/ASL	Theory : 30 IA/ASL: 10	Theory: 50 IA/ASL: 10	Theory: 80 IA/ASL: 20	100

CO- SCHOLASTIC ACTIVITIES FOR XI & XII:

Students shall be assessed on three areas:

- Health and Physical Education with work experience
- General Studies (One project per term)

The students will be graded on the following grading scale.

GRADE	CONNOTATION
A	Exemplary
B	Proficient
C	Developing
D	Emerging
E	Beginner

ASSESSMENT OF MINDSET CURRICULUM

These curriculums have been developed by SCERT Delhi. The assessment of students will be done on the following criteria:

TERM	MULTIPLE ASSESSMENT (INTERNAL ASSESSMENT)	PORTFOLIO/PROJECT (INTERNAL ASSESSMENT)	MID TERM/ ANNUAL EXAMINATION	TOTAL MARKS
FIRST	10	10	30	50
SECOND	10	10	30	50

THANK

YOU